



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 21ST OCTOBER 2019
AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

MEMBERS: Councillors M. Thompson (Chairman), J. Till (Vice-Chairman),
A. J. B. Beaumont, R. J. Deeming, S. P. Douglas, M. Glass,
C.A. Hotham, R. J. Hunter, A. D. Kriss and C. J. Spencer

AGENDA

1. Apologies for Absence and Named Substitutes
2. Declarations of Interest and Whipping Arrangements

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
3. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 2nd September 2019 (Pages 1 - 8)
4. BDHT - Customer Service Requests

Representatives from BDHT have been invited to attend to provide information on how they deal with Customer Service Requests.
5. Customer Services Team - customer services requests - Presentation
6. Review of Council Tax Support Scheme - pre scrutiny (report to follow)
7. Quarterly Recommendation Tracker (Pages 9 - 30)
8. Finance and Budget Working Group - Update

9. Task Group Updates
10. Worcestershire Health Overview and Scrutiny Committee - Update
11. Cabinet Work Programme (Pages 31 - 38)
12. Overview and Scrutiny Board Work Programme (Pages 39 - 44)
13. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

8th October 2019



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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY, 2ND SEPTEMBER 2019, AT 6.00 P.M.

PRESENT: Councillors M. Thompson (Chairman), J. Till (Vice-Chairman), S. J. Baxter (substituting for Councillor C. A. Hotham), A. J. B. Beaumont, S. R. Colella, R. J. Deeming, S. P. Douglas, R. J. Hunter, A. D. Kriss and C. J. Spencer

Observers: Councillor G. N. Denaro

Officers: Ms. J. Pickering, Ms. D. Poole, Mrs. R. Green, Ms. A. Scarce and Mrs. P. Ross

26/19 **APOLOGIES FOR ABSENCE AND NAMED SUBSTITUTES**

Apologies for absence were received on behalf of Councillors M. Glass and C. A. Hotham. It was confirmed that Councillor S. Baxter was attending as the substitute for Councillor Hotham.

27/19 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

There were no declarations of interest nor of any whipping arrangements.

28/19 **MINUTES**

The minutes of the meeting of the Overview and Scrutiny Board held on 8th July 2019 were submitted for Members' consideration.

With the agreement of the Chairman, the Head of Business Transformation and Organisational Development took the opportunity to update the Board with regard to the next Staff Survey.

Members were informed that the next Staff Survey, which was due to be circulated to staff in September 2019, would now be circulated early 2020.

The Head of Business Transformation and Organisational Development informed the Board that Chief Executive had scheduled a number of staff briefings, during September 2019, to provide staff with information on the Council's current financial situation; and that the Deputy Chief Executive was also looking to arrange another series of staff culture presentations / events. It was therefore felt, that it would be more appropriate to carry out the next Staff Survey in the New Year.

RESOLVED

- a) that the Overview and Scrutiny Board Work Programme be updated to reflect the new proposed date for the Staff Survey; and
- b) that the minutes of the meeting of the Overview and Scrutiny Board held on 8th July 2019, be approved as an accurate record.

29/19

COUNCIL PLAN - PRE SCRUTINY

The Head of Business Transformation and Organisational Development briefly informed the Board, that with new Members being elected for 2019/2023 and a new Leader of the Council; officers had seen this as an opportunity to update and refresh the Council Plan. An 'Away Day' was held for Cabinet Members and the Corporate Management Team, in order to capture their full input. A lot of data was presented including information from members of the public. All of the input from the 'Away Day' had now been incorporated within the Council Plan. A full review and consultation on the Council Plan would be carried out in 2020.

The Policy, Performance and Partnerships Manager drew Members' attention to the diagram, as detailed on page 3 of the Supplementary Agenda Pack.

This detailed the Council's Vision, Strategic Purposes and Priorities for 2019/2023. At the 'Away Day', Cabinet Members had identified eight priorities for 2019/2023. The six Strategic Purposes had been reduced to five. 'Provide me with good things to see, do and visit' had been incorporated into 'Living independent, active and healthy lives'.

It was also agreed at the 'Away Day' that it was important to have 'green thread' actions running throughout, which would refer to the environment. Page 5 of the Supplementary Agenda Pack highlighted 'Our Challenges'.

It was hoped that the new measures information under 'How will we measure progress' would be easier and make more sense for members of the public.

Members thanked officers for the update on the Council Plan.

An in depth discussion followed whereby Members questioned, if there was a potential risk of mixing the Council's priorities, (namely diabetes), with other agencies priorities.

Councillor Baxter expressed some concern that the strategic priority 'Living independent, active and healthy lives' appeared to be moving away from young people, there was not a lot in the Plan to encourage young people.

Councillor Kriss commented that diabetes was not just linked to the elderly; young people were also diagnosed with diabetes. The cost

pressure on the NHS was one of the most expensive, mainly due to complications as a result of diabetes. The key factor was to look at ways to help prevent and reduce diabetes with lifestyle changes, which included diet and exercise. We should be looking at promoting lifestyle changes to young people as a preventative measure against the onset of diabetes.

Members raised a number of questions with regard to some of the wording used within the Plan.

Following on from this discussion, it was

RECOMMENDED that the following wording be included / changed within the Council Plan as follows:-

- a) Work and financial independence – Ensure people get the benefits they need – amend the measure to read:

“Number of emergency Essential Living Fund payments”.
“Number of emergency Discretionary Housing payments”.

- b) Live independent, active & healthy lives – Why? – amend to read:

“Increasing numbers of people living with reduced mobility, dementia and diabetes are a particular issue for the District”.

- c) Affordable & sustainable homes – Priority: A balanced housing market – include this priority within the “We will” and “How we will measure progress” section.

- d) An effective & sustainable Council – amend “Sustainability – We Will” to read:

“Focus more on commercialisation of services, where appropriate, maximising every opportunity to generate income”.

30/19

CUSTOMER COMPLAINTS PROTOCOL - PRESENTATION

The Executive Director Finance and Corporate Resources provided a brief presentation on the Customer Services Response Protocol.

During the commencement of the presentation it became apparent that there had been some miscommunication. At the invitation of the Chairman, Councillor Colella confirmed that this item had been placed on the Board’s Work Programme following his request at the Overview and Scrutiny Board meeting held on 11th February 2019.

Councillor Colella provided clarification as follows; in that he had wanted information with regard to customers who contacted the Council regarding service requests and the responses they had received and the time it had taken to respond to those customers. He was aware of

Agenda Item 3

Overview and Scrutiny Board
2nd September 2019

customers who had contacted the Council, but had not received a response or follow up to their service request.

In response to the Chairman, Members agreed to continue with the presentation.

The Executive Director Finance and Corporate Resources continued and informed Members that all complaints were logged on an electronic system and that the system was available to every member of staff. A Customer Service Advisor would check for any unassigned complaints on a daily basis and assign them. Managers for each service area were responsible for managing their own complaints. Customer Services were not in control of the system. There was no overall responsibility from Customer Services to respond to complaints or measure the performance of the service areas. There was no overarching view of complaint response times, hence slight inconsistencies. However, the Customer Services Team was working on achieving a more consistent approach and she was happy to bring that information to the next meeting of the Board.

The Chairman thanked the Executive Director Finance and Corporate Resources.

A further discussion continued, whereby Councillor Colella further explained that he was aware that customers who contacted Worcestershire County Council, by phone or via their on-line service were provided with a reference / log number, which could be quoted during any further contact regarding their service request. He had wanted information with regard to the Council's customer response system and not customer complaints. Members were in agreement that a customer log or reference number would be extremely useful for customers. They would be able to quote this number should they need to contact the Council for an update / response to their service request. It was felt that this would also create more transparency for both customers and officers.

Councillor Douglas also commented that it would be useful to have an 'App' made available to Councillors to log, track or follow up any resident's queries or complaints received by Councillors. Councillor Denaro suggested that this could be raised at a future meeting of the Member Development Steering Group.

The Chairman asked Members if they felt it might be informative to invite partner agencies to a future meeting of the Board, with regard to how they log / respond to any issues / queries / service requests from their customers. Members were in agreement that this might prove useful and agreed that an invitation be extended to Bromsgrove District Housing Trust (BDHT) to attend a future meeting of the Board.

RESOLVED

- a) that Bromsgrove District Housing Trust (BHDT) be invited to attend a future meeting of the board;
- b) that the Executive Director Finance and Corporate Resources to provide an update with regard to the Customer Services Team, as detailed in the pre-ambles above; and
- c) that the presentation be noted.

31/19

BUSINESS RATES RELIEF - SHORT SHARP REVIEW FINAL REPORT

The Board considered a report on the Business Rates Relief Short Sharp Review, which was carried out following a referral made by Council on 21st November 2018, when a Notice of Motion was put forward by Councillor M. Thompson. The amended and approved Motion is detailed below:-

“In 2017 the Chancellor committed a £435m business rate relief package intended on helping high street businesses. The Communities Secretary at that time, Sajid Javid, promised ‘absolutely no delay’ in allocating and using the money. However, a table of ‘worst offending councils’ shows that Bromsgrove District Council failed to spend almost 70% of their grant”.

Councillor Colella stated that it had been a really positive Task Group and that he would like to express his sincere thanks to Task Group Members and the Executive Director Finance and Corporate Resources and officers who had supported the work of the Task Group.

RECOMMENDED

- a) that the Section 151 Officer uses her delegated powers to use the 2018/19 balance for business scheme and reflects this in the allocation for subsequent years.

32/19

FINANCE AND BUDGET WORKING GROUP - UPDATE

It was noted that the next meeting of the Group was due to take place after the Overview & Scrutiny Board meeting on 2nd September 2019.

33/19

CORPORATE PERFORMANCE WORKING GROUP - UPDATE

The Senior Democratic Services Officer (Bromsgrove) informed Members that the next meeting of the Group had been put back; pending the approval of the new Council Plan strategic purposes, priorities and measures.

Therefore, it had been agreed that the next meeting of the Group would be scheduled for early 2020.

34/19

TASK GROUP UPDATES

Bromsgrove Sporting Task Group

The Chairman informed Members that the next meeting of the Group was scheduled for Wednesday 18th September 2019; and that Board Members from Bromsgrove Sporting had been invited to attend the meeting.

WCC LTP4 Task Group

The Chairman asked Councillor Colella if he was happy for this item to be considered by the Strategic Planning Steering Group.

In response Councillor Colella stated that he was of the opinion that it was still an essential Task Group proposal. The LPT4 document should be a dynamic document detailing how it was going to tackle the infrastructure needs of the future, it was not just about the A38. There was pressure for new developments in the district, so it merited having a Task Group and he felt that it would be positive for newly elected Members to be involved in this Task Group.

RESOLVED that the WCC LTP4 Task Group be included on the Overview and Scrutiny Board Work Programme 2019/20.

35/19

WORCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE - UPDATE

Councillor J. Till, the Council's representative on the Worcestershire Health Overview and Scrutiny Committee (HOSC), confirmed that there had not been another meeting since she had updated the Board on the last meeting, held on 27th June, 2019.

A brief discussion took place on the age criteria for bowel cancer screening, it was clarified that Worcestershire NHS currently invited men and women, aged 60 to 74, for bowel cancer screening.

36/19

CABINET WORK PROGRAMME

Members considered the Cabinet Leader's Work Programme from the 1st October 2019 to 31st January 2020.

RESOLVED

- a) that the Domestic Abuse Policy be added to the Overview and Scrutiny Board Work Programme 2019/2020; and
- b) that the Cabinet Leader's Work Programme from 1st October 2019 to 31st January 2020, be noted.

37/19

OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME

The Board considered the Overview and Scrutiny Board's Work Programme for 2019/20.

Agenda Item 3

Overview and Scrutiny Board
2nd September 2019

The Chairman reiterated that, as stated earlier, he was frustrated that due to items being moved on the Cabinet Leaders Work Programme, this had created a rather large Overview & Scrutiny Work Programme for October 2019, which would see an overloaded Overview & Scrutiny agenda for the meeting to be held on 21st October 2019.

Councillor Denaro commented that Cabinet Members had also expressed their frustration with items being moved on the Cabinet Leaders Work Programme. He had spoken with the Chief Executive with regard to this and the possibility of bringing more items forward.

The Chairman asked Members if they would consider holding an additional meeting early November 2019, for Scrutiny of the Crime and Disorder Partnership; and look at moving Speeding, Recycling and Dog Mess and Litter to the Overview & Scrutiny Board meeting scheduled for 2nd December 2019.

The Senior Democratic Services Officer (Bromsgrove) reminded Members that, as detailed on the Overview and Scrutiny Board Work Programme, it was a statutory requirement for the Board to have a meeting dedicated to Scrutiny of the Crime and Disorder Partnership at least once a year.

In response to Councillor Colella, the Senior Democratic Services Officer (Bromsgrove) stated that she would liaise with the Community Safety Manager with regard to inviting relevant stakeholders / partners to the additional Overview and Scrutiny Board meeting to be scheduled early November 2019.

RESOLVED that the Overview and Scrutiny Board Work Programme 2019/20, be updated to include an additional meeting in November 2019, as detailed in the pre-amble above; and to include all of the items discussed and agreed during the course of the meeting.

The meeting closed at 7.00 p.m.

Chairman

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Recommendation Tracker Update
Overview and Scrutiny Board
September 2019

RECOMMENDATION TRACKER REPORT

1. SUMMARY

This Recommendation Tracker lists all recommendations made by the Overview and Scrutiny Board and Working Groups (including Task Group recommendations which have been agreed by Cabinet) until implementation is complete.

The recommendations are by;

- A. Task and Finish Group
- B. Finance and Budget Working Group
- C. Corporate Performance Working Group
- D. Overview and Scrutiny Board

2. RECOMMENDATIONS

- 2.1 That the Board notes the Recommendation Tracker confirms the status of the recommendations and agrees to the removal of any items which the Board feel have been completed.

Subject and Date of Meeting requested	Actions	Lead Officer	Date completion required	Comments	Completion Date and RAG Rating
WCC LTP4 on Bromsgrove District Task Group – 8 April				<p>Sept 2019 O & S meeting 2nd Sept, it was agreed that a Task Group would be formed and that this would not be picked up by the Strategic Planning Steering Group.</p> <p>O & S Board 10th June 2019 The O & S Board to reconsider whether the WCC LTP4 Task Group exercise should be launched after resolution (g) as follows:</p> <p>The Strategic Planning and Conservation Manager and relevant officers from Worcestershire County Council should be invited to attend a forthcoming meeting of the Board to explain the stage reached with the strategic review of highways and the implications for the district.</p>	
Transport Planning Review	<p><u>Recommendation 1</u></p> <p>a) That Worcestershire County Council’s Highways Team consults with the relevant County Councillor, when consulted in respect of any planning applications. This should be done as a matter of course, as they may have more detailed local knowledge of a particular area.</p>			<p><u>Council 26th June 2019</u> The final report was presented.</p> <p>Recommendation Noted.</p>	

	<p>b) BDC Members would continue to receive the weekly list of all planning applications.</p> <p><u>Recommendation 2</u></p> <p>That as part of the response to a planning application the Worcestershire County Council’s Highways Team should include a full breakdown of the costs of any infrastructure work which needs to be carried out and provide details of how this work would be funded.</p> <p><u>Recommendation 3</u></p> <p>That it is recognised that the relationships between Worcestershire County Council Highways Team and its parish councils and residents has not been positive and that although the journey to improvement has begun, the improvements to the culture and ways of working need to be ongoing to ensure that the improvements continue.</p> <p><u>Recommendation 4</u></p> <p>That Worcestershire County Highways Team recognises that there is no “one size fits all” approach. They should</p>			<p>Recommendation Noted.</p> <p>Recommendation Noted.</p> <p>Recommendation Noted.</p> <p>The Leader advised that it was not possible for this Council to agree recommendations relating directly to</p>	
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	<p>remain open minded and flexible in considering the approach to the analysis of planning applications before reaching any conclusions.</p> <p><u>Recommendation 5</u></p> <p>At the earliest possible stage of the Strategic Transport Assessment the Project Officers from Worcestershire County Council and this Council arrange a briefing for Members in order to provide details of the scope of the Strategic Transport Assessment, the process and relevant timelines.</p> <p><u>Recommendation 6</u></p> <p>That this Council is fully represented on the Project Team of the Strategic Transport Assessment to be undertaken, by both officer and Member representation.</p> <p><u>Recommendation 7</u></p> <p>That, throughout the process of the Strategic Transport Assessment, the Strategic Planning Steering Group holds regular meetings dedicated to this with representatives of</p>			<p>another authority and she assured Members that officers and the Cabinet would continue to work closely with the County Council to ensure that the lines of communication remained open and positive.</p> <p>New dates in respect of the Strategic Planning Steering Group would be circulated to Members and information in respect of the Strategic Transport Assessment would be channelled through this group.</p> <p>The Council was already represented at these meetings by the Head of Planning and Regeneration and the Strategic Planning and Conservation Manager.</p> <p>The Leader confirmed that this matter was the existing forum for communicating strategic planning matters and had been for some time.</p>	
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	<p>Worcestershire County Council in attendance, in order to provide updates and listen and take on board the views of this Council's Members.</p> <p><u>Recommendation 8</u></p> <p>That the Overview and Scrutiny Board recognises the current need for the additional transport support from Mott MacDonald. However it requested that the Leader and Cabinet make every effort to seek re-imburement of those costs from Worcestershire County Council.</p> <p><u>Recommendation 9</u></p> <p>That the Overview and Scrutiny Board formally writes to the Chairman of the Worcestershire Overview and Scrutiny Performance Board requesting that the report be included on its agenda for future consideration to ensure that Members and Officers at Worcestershire County Council are aware of the issues and concerns of this Council.</p>			<p>Recommendation Noted.</p> <p>Recommendation Noted.</p>	
<p>Bromsgrove Sporting Football Club Task Group</p>				<p><u>Aug 2019</u> The Group's first meeting was held on 8th August 2019. Members were keen to invite relevant officers to attend meetings to answer questions on the subject.</p>	

				Members were also keen to look at rent charges for Alvechurch F.C. as it was in the same league as Bromsgrove Sporting F.C. and in a similar position. The next meeting of the Group is scheduled for 18 th September 2019.	
Business Rates Relief Short Sharp Review – 11 Feb 2019	Rec – that the Section 151 Officer uses her delegated powers to use the 2018/19 balance for business scheme and reflects this in the allocation for subsequent years.			<p>Sept 2019 The Recommendation from the Task Group to be presented to the Cabinet meeting on 4th Sept 2019.nedation</p> <p>June 2019 The Group met on 27th June, 2019. The outcomes and findings of the review to be presented to the Overview and Scrutiny Board meeting on 2nd September 2019, for consideration.</p>	AMBER
Homelessness Grant and Flexible Support Grant O&S 14 Jan 2019	Rec -_ that the Council carry out a physical count of the number of people sleeping rough in the Bromsgrove District in order to get a record.	Derek Allen		<p>Sept 2019 Derek Allen – we are in the process of organising a count which will take place in November 2019.</p>	AMBER

<p>Finance and Budget Working Group – 10 Jan 19</p>	<p><u>New and Existing Properties</u> Recommended: Officers look at the cost of providing this service and what a reasonable charge would be for it, with a view to doubling this charge if possible.</p> <p><u>Private Sector Housing</u> Recommended: This be increased to £150 per inspection.</p> <p><u>Environmental Services</u> Recommended: That a charge for travel time be included, in addition to the use of the sweeper and that this be included in the charge</p> <p><u>Medium Term Financial Plan</u> Recommended: An ambition to make clear identified savings in the coming years.</p>			<p><u>Sept 2019</u> Meeting scheduled for 2nd September 2019.</p> <p>The first meeting (of this municipal year) to be held in August 2019, whereby Members would consider the work programme for 2019/20.</p>	<p>AMBER</p>
<p>Development Burcot Lane</p> <p>O&S 29 Oct 2018</p>	<p>that further work be carried out to explore the options available to the housing company to allow it to act as a letting agent; and</p> <p>that the housing company's overarching principle be to provide "affordable" rental accommodation for local people</p>	<p>Derek Allen</p>		<p><u>Sept 2019</u> Derek Allen – the business case is still being pulled together by senior managers in BDC.</p> <p><u>Nov 2018</u> The potential for the Council to launch a lettings agency is now being considered as part of the wider discussions taking place concerning the development of a wholly-owned council housing company.</p>	<p>AMBER</p>

				<p>A business case is being prepared in relation to this matter, and the potential to launch a lettings agency will be examined within this forthcoming business case.</p> <p>This has been discussed at Cabinet.</p>	
<p>Road Safety around Schools</p> <p>18 Sept 2018</p>	<p>Rec 1 - That the details on the Council's website in respect of Parking Services be located in a more prominent position to encourage residents to report local parking concerns.</p> <p>Rec 2 - That Officers' investigate all options for using of mobile CCTV vehicles in Bromsgrove and report back the findings to Members.</p> <p>Rec 3 - That Members are provided with the contact details of the local Safer Neighbourhood Team in order that this information can be shared with residents to enable local issues to be recorded and enforcement action to be prioritised accordingly.</p> <p>Rec 4 - That Parking Services and the Safer Neighbourhood Team discuss and jointly prioritise enforcement action.</p> <p>Rec 5 - The Officers investigate the</p>			<p>Sept 2019</p> <p>Rec 1 - After discussions with IT, it was not possible to put contact details on the home page, however, the Parking link is on the home page within the 'My Place' box.</p> <p>Rec 2 – The parking team at Wychavon made contact with Solihull and received the following report, as detailed at Appendix 1.</p> <p>Rec 3 - Wychavon carried out some research and found that Gateshead and Leicestershire councils have invested in a CCTV vehicle. It is used primarily on school zig-zags and mandatory bus stop clearways as these offences do not require an observation time. (Unfortunately within Bromsgrove the zig-zags are not currently enforceable) What the CCTV system can't do is enforce on double yellow lines as it is not possible to see if there is a blue badge on the windscreen. The estimated cost for Leicestershire was</p>	<p>AMBER</p>

	<p>option to employ an additional Parking Enforcement Officer whose role would be dedicated to looking at road safety around schools.</p> <p>Rec 6 - That Officers' from Worcestershire County Council and the Council contact Solihull Council to look at the pilot exclusion zone scheme in order to consider it as an option in some areas within Bromsgrove District and report back any findings to Members.</p> <p>Rec 7 - That Worcestershire County Council Highways Team, together with representatives from the Safer Neighbourhood Team and Parking Services come together to discuss a joint campaign to address parking issues around schools and ongoing collective action on this matter.</p>			<p>£500,000.</p> <p>Rec 6 - Meeting has taken place with the Police, County and Parking Enforcement to discuss what action could be considered. It was felt that the schools needed to take some responsibility and to help communications teams at County and Bromsgrove will be asked to consider what joint communication could be produced for school/parents. Enforcement are going to increase the number of visits to schools. County are looking into the possibility of a blanket TRO to cover all zig-zag lines outside schools.</p> <p>Dec 2018 The recommendations were agreed by Cabinet at its meeting on 31st October.</p> <p>Recommendations have been sent to relevant officers to action and update received as follows:</p> <p>Rec 1 - Discussions are underway with IT to include the contact details for Parking Services on the home page of the council's website. This will be completed asap certainly by the end of January 2019.</p> <p>Rec 2 - This recommendation has been sent to the relevant officers at WCC</p>	
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				<p>requesting that they take appropriate action in the first instance.</p> <p>Rec 3 – The Council are working with Wychavon to find other authorities who use mobile CCTV and arrange to visit them to discuss how they use the technology and how effective it has been. The results will be reported back to members by the end of February 2019.</p> <p>Rec 5 - Initial meetings to be held in <u>Jan Jan 2019.</u></p> <p>Rec 6 - This recommendation has been sent to the relevant officers at WCC requesting that they take appropriate action in the first instance.</p> <p>Rec 7 - Wychavon will provide details including the likely cost of employing another Enforcement Officer. Information to be provided to members in February 2019.</p>	
<p>Pre – Scrutiny Council Tax Support Scheme Review – O&S 3 Sept 2018</p>	<p>that consideration of the proposed Local Council Tax Support Scheme for 2019/20 be deferred, pending further information.</p>	<p>David Riley and Jayne Pickering</p>		<p><u>Feb 2019</u> Council resolved that the Local Council Tax Support scheme be revised to provide:</p> <p>a) Increase to maximum level of support for working age claimants from 80% of liability to 85% of liability;</p>	<p>GREEN</p>

				<p>b) Care Leavers under 21 years of age are treated as a protected group and provided 100% Local Council Tax Reduction (LCTR);</p> <p>c) Care leavers aged 21 years or over and under 25 years of age are treated as a protected group and provided up to 100% LCT;</p> <p>d) The scheme is uprated in line with national welfare benefits; and</p> <p>e) Council Tax Hardship Scheme is amended to enable transitional support to be provided to care leavers under 25 whose income results in significant withdrawal of support.</p> <p>It was agreed at Cabinet in October that the formal consultation with the major preceptors and the public on the proposed design of a revised scheme take place for 8 weeks from 1 November 2018.</p>	
<p>CCTV Short Sharp Review</p> <p>30 Aug 2018</p>	<p>Rec 1 - That the Council's £40k capital funding be used to match-fund a bid to the Police and Crime Commissioner (PCC) for CCTV funding in order to replace the current CCTV transmission infrastructure to a digital network and to purchase and resource the introduction of re-deployable cameras.</p>			<p>Sept 2019</p> <p>Rec 1 - An upgrade of the Council's CCTV system is currently underway. North Worcestershire Community Safety Partnership (CSP) has been allocated £245,000 of PCC funding over a 3 year period for improvements to the area's CCTV scheme on behalf of the three Local Authorities. The CSP has developed a</p>	AMBER

	<p>Rec 2 - The current camera locations be reviewed in accordance with the Surveillance Camera Commissioners guidance and using data from the Community Safety Partnership, to ensure that they still meet their purpose with cameras to be removed as appropriate.</p>			<p>proposal to use this capital contribution to modernise the CCTV infrastructure which will support Internet Protocol Recording and upgrade the technological capabilities of the current scheme to digital processing. This will greatly increase the current CCTV scheme, including enhanced digital capability, improved image quality and greater capacity to expand the scheme using re-deployable cameras where appropriate. This project is being match funded by all three District Councils with additional revenue, capital and in-kind contributions to support the project. The Project team have completed a tender exercise and are about to award the contract to the winning bidder. The project plan is being developed for work to commence in the next few weeks.</p> <p>Rec 2 - Camera locations Have been assessed in accordance with SCC guidance to include public consultation, operational requirements and analysis. All current camera locations have been assessed as still required, apart from Recreation Road in Bromsgrove where the road scape has changed to a residential setting. Privacy impact assessments have been completed and all assessments are currently with the external auditor for feedback.</p>	
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	Rec 3 - That Officers' have a rolling programme target to replace the existing cameras over a 3 year period, by replacing approximately 20 cameras per year, subject to a capital bid.			<p>Rec 3 - The capital bid was agreed by Members and a rolling program for camera replacement will be included as part of the digital upgrade.</p> <p>Aug 2019 Emailed the CCTV & Telecare Manager for an update.</p> <p>Dec 2018 The recommendations were agreed by Cabinet at its meeting on 31st October.</p> <p>Recommendations have been sent to relevant officers to action. Awaiting for response.</p>	
Finance & Budget Working Group (O&S Board 15 January 2018)	Rec 2 - A review of the Management Team re-charge between the two councils be carried out in light of the information received by the Finance and Budget Working Group	Jayne Pickering		<p>Nov 2018 Time spent to be refunded to BDC from RBC for 2018/19</p> <p>7 Feb 2018 – Cabinet The recommendation was agreed. The Leader confirmed that, at one of his regular meetings with the Leader of Redditch Borough Council, he would discuss the second recommendation.</p>	AMBER
Social Media Task and Finish Group Final 30 October 2017	Rec 1 - the Council should promote its meetings through social media in order to engage with residents	Anne-Marie		<p>Sept 2018 This is ongoing but will be made more prominent going forward.</p> <p>Dec 2018 Update request sent to Anne-Marie. Waiting for response.</p>	AMBER

RED – Overdue **AMBER** – Ongoing **GREEN** – Completed

				<p><u>May 2018</u> The use of social media to promote meetings did start but then petered out. This will be re-started with vigour.</p> <p><u>27 Nov 2017</u> Cabinet were in agreement with this recommendation. Following discussions with the Communications Manager it was agreed that this would take place with immediate effect.</p>	
<p>Social Media Task and Finish Group Final</p> <p>30 October 2017</p>	<p>Rec 2 - the Council should consider a trial of the live streaming of particular items/meetings of interest to residents through Facebook</p>			<p>After discussion between the Group Leaders, this was put on hold and may be considered again in the new municipal year.</p> <p><u>May 2018</u> After further consideration the Member Development Steering Group (made up of the 3 Group Leaders) agreed to give this matter further consideration and at its next meeting will receive information in respect of the cost of live streaming of some meetings using alternative methods. An update following that meeting will be provided in due course.</p> <p><u>27 Nov 2017</u> - Cabinet were in agreement with this recommendation. Following discussions with the Communications Manager, it was agreed that the first trial would be at Council on</p>	<p>AMBER</p>

				24th January 2018, with the specific item being agreed with the Portfolio Holder.	
Social Media Task and Finish Group Final 30 October 2017	Rec 4 - an area be created on the Measures Dashboard dedicated to data in respect of access to the Council's social media accounts in order to measure its usage.	Anne-Marie		<p>Sept 2019 We measure social media activity via twitter and facebook analytics which would not transfer well to the dashboard. Copies of these are available to Members on demand if they have an interest in a particular post or campaign.</p> <p>Dec 2018 Update request sent to Anne-Marie on 28 Dec and 20 Nov. Waiting for response.</p> <p>May 2018 This recommendation is in progress.</p> <p>27 Nov 2017 - Cabinet were in agreement with this recommendation. A format which met the needs of both officers and Members would be discussed over the next few weeks, with a draft being given to members of the Task Group to see if it meets their needs and then with a view to it being provided for Members on a quarterly basis.</p>	AMBER
Preventing Homeless-ness Task and Finish Group 19 September	Rec 1- that officers should investigate the introduction of a local authority lettings scheme that would help customers to access private rented accommodation. This investigation should take into account working in	Derek Allen		<p>Sept 2019 Derek Allen – the business case is still being pulled together by senior managers in BDC.</p> <p>Nov 2018</p>	AMBER

<p>2016</p>	<p>partnership with Redditch Borough Council. The outcomes of this investigation should be reported for the consideration of the Overview and Scrutiny Board and Cabinet.</p>			<p>The potential for the Council to launch a lettings agency is now being considered as part of the wider discussions taking place concerning the development of a wholly-owned council housing company. A business case is being prepared in relation to this matter, and the potential to launch a lettings agency will be examined within this forthcoming business case.</p> <p><u>May 2018</u> To date, we have not been able to find a compelling evidence base in either local housing market that suggests a stand-alone lettings scheme would work in Bromsgrove, or in conjunction with Redditch Borough Council. However this may look different if Bromsgrove DC opts to open a housing company which takes on a range of functions, including lettings. As a result the option has not been discounted as it relies upon other developments at this stage. We therefore plan to return to this matter once the position about opening a housing company becomes clear. All advice received to date suggests that we will not be opening a joint company as this would be a very complex thing to achieve.</p> <p><u>July 2017</u> Officers have been investigating creating a local lettings scheme. On behalf of both</p>	
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				councils, we have undertaken some visits to other schemes in the West Midlands and we are also assessing the outcomes of some research into this area recently published by the University of Birmingham. We will be pulling our thoughts together into a report in due course, when we have completed our assessment.	
<p>Evening and Weekend Car Parking Task and Finish Group</p> <p>21 March 2016</p>	<p>Rec 1- The Council needs to formulate a clear Economic Development strategy that includes car parking as soon as possible, whilst considering the following key features of any such strategy:</p> <p>a) Ensuring that car parking arrangements are managed in accordance with the interests of the local economy.</p> <p>b) Working with partners in business and retail to develop the Economic Development Strategy that includes car parking options and tariffs that encourage customers to visit Bromsgrove.</p> <p>c) Ensure car parking arrangements support the Council's Economic Development Strategy.</p> <p>The recommendation was therefore accepted in the amended form below:</p> <p>that the Council reviews its Economic</p>	Cllr May		<p>Sept 2019 Emailed Cllr May for an update.</p> <p>Jan 2019 Following member approval of the recommendations made by 2020 consultancy. Officers have been putting together tender documentation to engage a consultant who will produce a detailed business plan including expected costs and realistic timescales for members to approve taking into account the outline details provided by 2020 Consultancy within their initial study. Officers are also making contact with other authorities who have undertaken similar projects for advice and guidance.</p> <p>24 May Members will be aware that a consultation has taken place the results of which will be shared shortly.</p>	AMBER

	<p>Development Priorities to assess the impact of car parking charges as soon as possible, whilst considering the following key features:</p> <p>(a) ensuring that car parking arrangements are managed in accordance with the interests of the local economy;</p> <p>(b) working with partners in business and retail to review the Economic Priorities that includes parking options and tariffs that encourage customers to visit Bromsgrove; and</p> <p>(c) ensuring that car parking arrangements support the Council's Economic Priorities++</p>			<p><u>Sept 2017</u> An update will be provided at the meeting.</p> <p><u>5th Oct 2016</u> The Portfolio Holder has advised that she has made some progress with the recommendations and will attend the January 2017 meeting when the Tracker is reviewed again to provide a more detailed update.</p> <p><u>Cabinet Response - 6th April 2016</u> In relation to recommendation 1 the Cabinet agreed that car parking was vital to the economic development of the Town and accepted the principles behind the recommendation. It was felt however that the existing Economic Development Priorities should be reviewed in order to assess the impact of car parking charges, rather than produce a new Economic Development Strategy which may need to alter in 6 months' time. It was fully accepted that the needs and views of businesses in the Town needed to be taken into account and the new Centre Manager would be fully involved in this review process and in working with local businesses. The process should be undertaken prior to the consideration of the next round of changes to fees and charges. The existing Economic Priorities</p>	
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				needed to focus more strongly on car parking. Officers and Members from Economic Development, Car Parking and Planning would need to work very closely together on the further regeneration of the Town Centre.	
Evening and Weekend Car Parking Task and Finish Group 21 March 2016	Rec 2 - Having formulated the Economic Development Strategy it is recommended that an external expert be engaged by the Council, with a clear remit of what the Council wishes to achieve, it is suggested that such a consultant would need to consult with the following Council officers/Members: a) Economic Development Team b) Environmental Services Team c) Relevant Portfolio Holders d) Members of the Evening and Weekend Car Parking Task Group e) Local businesses and retailers.	Cllr May		<p>Sept 2019 Emailed Cllr May for an update</p> <p>Dec 2018 Update request sent to Cllr May on 28 Dec and 20 Nov. Waiting for a response.</p> <p>Sept 2017 An update was provided at the meeting.</p> <p>Cabinet Response – 6 April 2016 This recommendation was largely accepted, with a minor change to the wording to reflect the changes made to recommendation 1 above. In addition the new Centres Manager has been added to the list of officers/Members to be involved in the consultation on car parking. Whilst reviewing the Economic Priorities it is recommended that an external expert be engaged by the Council, with a clear remit of what the Council wishes to achieve. It is suggested that they would need to consult with the following Council officers/Members: (a) Economic Development Team (b)</p>	AMBER

				Environmental Services Team (c)Relevant Portfolio Holders (d)Members of the Evening and weekend car Parking Task Group (e) Local businesses and retailers (f)Town Centres Manager	
Evening and Weekend Car Parking Task and Finish Group 21 March 2016	Rec 3- Prior to any further trials (of any nature) being agreed and carried out any necessary data should be collected in order to have appropriate comparative	Cllr May		<p><u>Sept 2019</u> Emailed Cllr May for an update.</p> <p><u>Dec 2018</u> Update request sent to Cllr May on 28 Dec and 20 Nov – Waiting for a response.</p> <p><u>Cabinet Response – 6 April 2016</u> Recommendation 3 was agreed. data and information available to ensure that any such trial can be measured successfully.</p>	AMBER

APPENDIX 1

Safety around Schools Task Group

Recommendation 2

That Officers from Worcestershire County Council and this Council contact Solihull Council to look at the pilot exclusion zone scheme in order to consider it as an option in some areas within Bromsgrove district and report back any findings to Members.

SEPT 2019

The parking team at Wychavon made contact with Solihull and received the following report.

What was implemented

In September 2017 the Council launched an innovative project known as Solihull School Streets at three primary schools. Through the scheme most traffic has been prohibited from entering selected road/s leading to the three pilot schools during drop-off and pick-up periods. The intention being to create a safer, more pleasant environment which encourages active travel to school and in consequence, reduces congestion and improves air quality in the area. The restrictions have been imposed by virtue of an Experimental Traffic Regulation Order which introduced a Prohibition of Motor Vehicles, applicable Monday to Friday during school pick-up and drop-off times, with exemptions for permit holders. Permits have been issued to residents living on roads affected by the Order, with a limited number also allocated to the three schools and other stakeholders, as deemed appropriate by the project team. The project also introduced a 20mph speed limit throughout the “School Streets” area effective at all times to promote road safety for all road users, and in particular for pedestrians and cyclists.

How long for

18 month pilot was successful and made permanent

How was it received

The project was generally well supported and has the potential to achieve its objectives. 70% of residents responded favourably, however there was less support from parents, for whom the scheme has the greatest impact.

Did it work

Doorstep surveys of residents and hands-up counts within the three schools have confirmed that the results illustrate a general support and acceptance for the objectives of the project with 90% of residents surveyed supporting the continuation of the scheme. There has also been a significant reduction in children being driven to school. Whilst the scheme is supported, feedback identified three key issues/concerns. Officers have attempted to mitigate and address these concerns, it is however recognised that the following issues remain areas of concern:

- **Lack of Enforcement** – including contravention of the Prohibition of Driving restrictions and exceeding the 20mph speed limit.
- **Permit Management** – including size, visibility and distribution of permits.
- **Impact of restriction on accessibility** – including the impact on both parents and residents.

Having discussed this with the parking team, this type of scheme would not work where the school is located on a through road and as the offence would be a moving traffic offence then it could only be enforced by the police.

CABINET LEADER'S WORK PROGRAMME

1 NOVEMBER 2019 TO 29 FEBRUARY 2020

(Published as at 1st October 2019)

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months. **Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided, alternatively you may write to the Head of Legal, Equalities and Democratic Services, Parkside, Market Street, B61 8DA or e-mail: democratic@bromsgroveandredditch.gov.uk

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at Parkside. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 881443) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you. The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

CABINET MEMBERSHIP

Councillor K J May	Leader of the Council and Portfolio Holder for Economic Development, the Town Centre and Strategic Partnerships
Councillor G N Denaro	Deputy Leader and Portfolio Holder for Finance and Enabling (including Governance/Policy and Performance/HR)
Councillor S Webb	Portfolio Holder for Strategic Housing and Health and Well Being
Councillor A Kent	Portfolio Holder for Planning and Regulatory Services
Councillor M Sherrey	Portfolio Holder for Environmental Services
Councillor P Thomas	Portfolio Holder for Leisure, Cultural Services and Community

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
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Domestic Abuse Policy - Identifying Abuse and Responding Effectively Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020		Report of the Head of Community Services	Bev Houghton, Community Safety Manager Tel: 01527 64252 Councillor P. L. Thomas
Estate Management and Facilities Management Structure Proposals Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020	This report may contain exempt information which would need to be considered in private session.	Report of the Executive Director, Finance and Resources	Claire Felton, Head of Legal, Equalities and Democratic Services Tel: 01527 881429 Councillor G. N. Denaro
Fees and Charges 2020/21 Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Finance Monitoring Quarter 2 Report Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020		Report of the Executive Director of Finance and Corporate Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro
Housing Allocations Policy Outcomes of Consultation Key: No	Cabinet 4 Dec 2019		Report of the Head of Community and Housing Services	Derek Allen, Strategic Housing Manager Tel: 01527 881278 Councillor S. A. Webb
Management Review Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020		Report of the Chief Executive	Kevin Dicks, Joint Chief Executive Tel: 01527 64252 Ext 3250 Councillor G. N. Denaro
Members ICT Policy Key: No	Cabinet Not before 4th Dec 2019		Report of the Head of Business Transformation and Organisational Development	Mark Hanwell, ICT Transformation Manager Tel: 01527 881248 Councillor G. N. Denaro

109
33

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial Plan - Update Report Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro
North Worcestershire Economic Growth Strategy Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020			Ostap Paparega, Head of North Worcestershire Economic Development Tel: 01562 732192 Councillor K. J. May
Review of the Customer Access and Financial Support Service Key: No	Cabinet 4 Dec 2019 Council 22 Jan 2020	This report may contain exempt information and therefore might need to be considered in private session.	Report of the Executive Director of Finance and Corporate Resources	Jayne Pickering, Executive Director (Finance and Corporate Resources) Tel: 01527 881207 Councillor G. N. Denaro

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Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Essential Living Fund Policy Key: No	Cabinet 15 Jan 2020 Council 22 Jan 2020		Report of the Executive Director of Finance and Corporate Resources	Lisa Devey, Customer Support Manager Tel: 01527 534162 Councillor G. N. Denaro
Housing Strategy Key: No	Cabinet Not before 15th Jan 2020		Report of the Head of Community and Housing Services	Derek Allen, Strategic Housing Manager Tel: 01527 881278 Councillor S. A. Webb
Medium Term Financial Plan - Update Report Key: No	Cabinet 15 Jan 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro
Residual Waste Minimisation Business Case Key: No	Cabinet 15 Jan 2020		Report of the Head of Environmental Services	Matthew Austin, Environmental Senior Improvements Officer Tel: 01572 882537 Councillor M. A. Sherrey

Page 36

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Medium Term Financial plan - 2020/21 - 2023/24 Key: No	Cabinet 12 Feb 2020 Council 26 Feb 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro
Pay Policy Statement 2020/21 Key: No	Cabinet 12 Feb 2020 Council 26 Feb 2020		Report of the Executive Director, Finance and Resources	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 Councillor G. N. Denaro
Finance Monitoring Quarter 3 Report Key: No	Cabinet 18 Mar 2020		Report of the Executive Director, Finance and Resources	Chris Forrester, Financial Services Manager Tel: 01527 881673 Councillor G. N. Denaro

Page 37

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Leisure and Cultural Services Strategy Key: No	Cabinet 1 Apr 2020 Council 22 Apr 2020		Report of the Head of Leisure and Cultural Services	Dave Cove, Interim Head of Leisure and Cultural Services Councillor P. L. Thomas

OVERVIEW AND SCRUTINY BOARD

WORK PROGRAMME

2019/20

RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
21st October 2019	Domestic Abuse Policy – Identifying Abuse and Responding Effectively - pre-scrutiny	Picked up from the Cabinet Leader’s Work Programme 1 st Oct 2019 – 31 st Jan 2020
	Review of Council Tax Support Scheme – pre-scrutiny	Picked up from the Cabinet Leader’s Work Programme 1 st Oct 2019 - 31 st Jan 2020
	Review of Customer Access and Financial Support Service – pre-scrutiny	Picked up from the Cabinet Leader’s Work Programme 1 st July – 31 st October 2019
	Customer Services Team – customer services requests – update from the Executive Director Finance & Corporate Resources	Arising following verbal topic suggestion by Cllr S. Colella at meeting on 11 th February 2019. Also agreed at the O & S meeting on 2 nd Sept 2019-
	BDHT to be invited to attend regards how they deal with Customer Service Requests	Agreed at the O & S meeting on 2 nd Sept 2019-
	Overview & Scrutiny Board – Recommendation Tracker	
	Working Group Updates <ul style="list-style-type: none"> • Finance and Budget 	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Overview and Scrutiny Work Programme	
Cabinet Leader’s Work Programme		

Agenda Item 12

<p>13th November 2019</p>	<p>Scrutiny of the Crime and Disorder Partnership</p> <p>NOTE: Liaise with the Community Safety Manager regards inviting relevant stake holders to this meeting.</p>	<p>There is a statutory requirement for the Board to have a meeting dedicated to this subject at least once a year.</p>
<p>2nd December 2019</p>	<p>Overview and Scrutiny – Select Committee Findings and Government Guidance</p>	<p>This item was first considered at the meeting on 10th June and Members agreed to reconsider it at a later date.</p>
	<p>Bromsgrove Sports and Physical Activity Strategy – pre-scrutiny</p>	<p>Picked up from the Cabinet Leader’s Work Programme 1st July – 31st October 2019</p>
	<p>North Worcestershire Economic Growth Strategy – pre-scrutiny</p>	<p>Picked up from the Cabinet Leader’s Work Programme 1st Oct 2019 - 31st Jan 2020</p>
	<p>*Speeding – The Overview and Scrutiny Board to call in representatives of the Safer Roads Partnership to discuss issues with speeding.</p>	<p>*These 3 items were raised as areas of interest at the Work Programme planning event held on 5th June 2019.</p>
	<p>*Recycling – the Overview and Scrutiny Board to receive information about what can and cannot be recycled and how to communicate this to the public.</p>	
	<p>*Dog Mess and Litter – a campaign. This should consider how many fines have been issued.</p>	
	<p>Working Group Updates</p> <ul style="list-style-type: none"> • Finance and Budget 	
	<p>Any Task Group Updates</p>	
	<p>WCC Health Overview & Scrutiny Committee – update from Representative Cabinet Leader’s Work Programme Overview and Scrutiny Work Programme</p>	
<p>13th January 2020</p>	<p>Joint Staff Survey Task Group – update in respect of the outcomes of the previous staff survey together with information about the new Staff Survey.</p>	<p>Requested by Members at meeting held on 8th July 2019. Next Staff Survey due</p>

Agenda Item 12

		early 2020
	Working Group Updates <ul style="list-style-type: none"> • Finance and Budget 	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	Overview and Scrutiny Work Programme	
10th February 2020		
	Working Group Updates <ul style="list-style-type: none"> • Finance and Budget 	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	Overview and Scrutiny Work Programme	
30th March 2020	Overview & Scrutiny Board – Recommendation Tracker	
	Working Group Updates <ul style="list-style-type: none"> • Finance and Budget 	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	Overview and Scrutiny Work Programme	
27th April 2020		
	Working Group Updates <ul style="list-style-type: none"> • Finance and Budget 	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	Overview and Scrutiny Work Programme	

Areas Identified at the Work Programme Planning Event held on 5th June 2019 and to be scheduled in to meetings on an as and when basis

Potential Task Groups

- Public Transport / Bus Routes / Community Transport - Members agreed that this subject should be reviewed by a Task Group. The review could focus on public transport provision in rural areas and would require Members to consult with both the bus companies, Worcestershire County Council and BURT.
- Affordable and Social Housing Task Group - This review could focus on the accommodation provided by social housing organisations, planning enforcement and housing development controls and the impact of planning on the green belt.
- WCC LPT4 – It was agreed at the O & S meeting on 2nd September 2019, that this would not be considered by the Strategic Planning Steering Group. Councillor Colella had made the proposal and he had felt that it merited having a Task Group and that it would be positive for newly elected Members to be involved in this Task Group.

Potential Items for Board discussion

- Protecting Local Shops – Members concluded that this was not a suitable subject for scrutiny as stated. However, Members agreed that the relevant Portfolio holder and the Town Centres Manager could be invited to attend a meeting of the Overview and Scrutiny Board to answer questions about town centre economic development. Members agreed that the focus should be on how to increase footfall in the town centres.
- Removal of Early Morning Bus Passes - Members expressed concerns that early morning bus passes had been removed impacting on those travelling to work. Members noted that that there was an ongoing review of public transport and consultation was being held over the summer of 2019. Members concluded that they could revisit the subject of bus passes after this consultation has been completed.
- Town Centre Congestion - A review of this subject should take into account planning enforcement.

Previous Task Groups to be revisited

- Pavement Parking – The Overview and Scrutiny Board to receive an update on the recommendations arising from previous reviews of car parking.
- Anti-Social Behaviour and CCTV – the Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of CCTV.
- Air quality – The Overview and Scrutiny Board to receive an update on the recommendations arising from the previous review of air quality.
- Homelessness - The Overview and Scrutiny Board could revisit recommendations made by a previous Task Group on this subject.

Outstanding Items and Potential Items for pre-scrutiny

- Demonstration of modern.gov on an iPad together with data regarding paperless agendas.
- Worcestershire Health Overview & Scrutiny Committee (HOSC) – To investigate whether HOSC is fit for purpose (possibly invite the Chairman of HOSC to a future meeting.)
- Bromsgrove Market Update – following presentation at the June 2019 meeting, it was agreed that a further update would be received in 12 months' time - schedule in for meeting in June 2020

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:

Our Strategic Purposes for Bromsgrove



Help me to live my life independently

Help me to be financially independent

Keep my place safe & looking good

Help me find somewhere to live in my locality

Provide good things for me to see, do & visit

Help me run a successful business

Support services enable us to deliver our purposes

Bromsgrove District Council
www.bromsgrove.gov.uk

For more information view the Council Plan at:
<http://www.bromsgrove.gov.uk/cms/council-and-democracy/council-plan.aspx>